

# Sandoval County Board of County Commissioners

## Agenda Item Summary

AGENDA ITEM # 3-20-14.7B

### 1. REQUESTED MOTION

#### ACTION REQUESTED:

Approval to Award Bid for Leasing of Governmental Liquor License #9048 to Home on The Range, Inc. and Authorize the County Manager to Negotiate and Enter into a Contract for Professional Services

#### WHY ACTION IS NECESSARY (Summary):

RFP was done in order to select a vendor to utilize the County's Governmental Liquor License for events at the El Zocalo Event Center. The RFP was placed in legal section of the Albuquerque Journal February 14, 2014 with submission deadline of March 6, 2014. Two (2) responses were received from: (1) Home on The Range; and (2) Sadie's of New Mexico. The RFP's were reviewed on March 7th by a three-member evaluation committee (Amy Griffin, Rudy Montoya and Christina Jones). Home on The Range received the highest total score and was recommended as the finalist for their response to the RFP.

### 2. REQUESTOR

COMMISSIONER SPONSORED: ☐ YES ☒ NO

DISTRICT: ☐ DISTRICT 1 ☐ DISTRICT 4  
☐ DISTRICT 2 ☐ DISTRICT 5  
☐ DISTRICT 3

DIRECTOR / ELECTED: Donna Wylie

DIVISION: Economic Development & Tourism

ELECTED OFFICE:

ATTACHMENTS: ☒ YES ☐ NO

### 3. MEETING DATE

March 20, 2014

### 4. AGENDA (To be completed by County Manager)

- ☐ PROCLAMATION
- ☐ PRESENTATION
- ☐ CONSENT
- ☒ REGULAR
- ☐ APPEAL

### 5. RECOMMENDATIONS

Recommended Approval

### 6. FISCAL IMPACT

There is no fiscal impact. The Lessor is responsible for all Liquor License Fees.

### 7. RECOMMENDED APPROVAL (Initials & Date)

Department Director/Elected Official	Human Resources	Purchasing	Attorney As to Form	Finance Budget	County Manager	Other
DW 3/12/14	_____	LO 3/12/14	PFT 3/13/14	CCH 3/12/14	PPR 3/14/14	_____

### 8. COMMISSION ACTION

☐ Approved ☐ Denied ☐ Deferred ☐ Other

SANDOVAL COUNTY  
ECONOMIC DEVELOPMENT/TOURISM DEPARTMENT  
LEASE OF LIQUOR LICENSE  
RFP# FY14-EDTR-02

**Recommendation for Award**

Date Advertised in the Legals Section of the Albuquerque Journal: February 14, 2014

Submission Deadline: March 6, 2014

<b>EVALUATION COMMITTEE</b>
Evaluated Proposals submitted in response to the Lease of the Governmental Liquor License RFP# FY14-EDTR-02.
<b>SUMMARY OF AWARD RECOMMENDATION</b>
Based on the scoring criteria set in the Request for Proposals, an Evaluation Committee with three (3) members (Amy Griffin, Christina Jones, and Rudy Montoya) reviewed and scored proposals submitted in response to the Services RFP# FY14-EDTR-01 at 9:00 am on March 7, 2014.
<i>The proposal submitted by <u>Home on the Range, Inc.</u> received the highest total score and is therefore recommended as the finalist for their response to the Lease of the Governmental Liquor License RFP.</i>

**TOTAL POINTS: 100 POSSIBLE (EXCLUDING PREFERENCE POINTS)**

Offeror	Points
HOME ON THE RANGE, INC.	88.33
SADIE'S OF NEW MEXICO	87.66

**RECOMMENDED OFFEROR: HOME ON THE RANGE, INC.**

Liz Otten

Printed Name and Signature of Procurement Officer

Date